



Health Promotion Forum of New Zealand
Runanga Whakapiki Ake i te Hauora o Aotearoa

HPF Annual General Meeting 2023 Reports

NOVEMBER 16, 2023

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**Health Promotion Forum of New Zealand
Runanga Whakapiki Ake i te Hauora o Aotearoa**

Chairperson's Annual Report - HPF Annual General Meeting

Thursday, 16 November 2023

Tēna koutou katoa

Ka mihi atu nei i tae mai nei ki te tautoko i te kaupapa o tenei wā.

No reira tēna koutou, tēna koutou, tēna tātou katoa

Firstly, to all of you, welcome to our 2023 Annual General Meeting of the Health Promotion Forum. I would like to acknowledge all the members of HPF, our wider community members, our stakeholders and the awesome staff of HPF. Your attendance to our new normal way of working now with a ZOOM hui is much appreciated and we thank you for your time and presence. There have been many changes and opportunities to contribute to the advancement of health promotion in Aotearoa and at the global level.

Here are some highlights from the Board

- HPF operations now works completely remotely. As a virtual office the team did well to transition and are moving from strength to strength continuing to demonstrate their resilience and ability to remain financially viable, while delivering the services under our contract with MoH, building the sector and workforce, partnerships and networks within the country, such as our close work relationship with the Public Health Association and the Health Coalition Aotearoa, and at the international level with the International Union for Health Promotion and Education, and WHO.
- Our financial position continued to be strong and more sustainable, with an increase in our equity and surplus with an expected reduction in expenses compared with the previous financial year.
- With our strategy set for the next five years, 2022-2027, ensuring that HPF continue to contribute to addressing existing, and emerging needs and changes within the health sector and communities, both at home and at the global level HPF is now working towards becoming a National Accreditation Organisation for Health Promotion in Aotearoa.
- The Board also decided on a co-leadership structure at management level to enable smooth transition of inter-generational leadership, retention of institutional capacity and co-benefits for the organisation and staff members. With Sione Tu'itahi as Executive

Director and Co Deputy Executive Directors Leanne Eruera and Dr Viliami Kulikefu Puloka the organisation is in good hands.

The board met four times the past 12 months, in addition to online exchange and discussions of Board business. I wish to record my thanks to my fellow board members, and a special acknowledgment to Sharon Kennedy-Muru who has completed her three terms on the board and Fay Selby-Law who are both leaving they will remain as a co-opted board member until we find a replacement. Thank you to you both it was always a pleasure, to work alongside you.

HPF has now been serving our sector and communities for 35 years of service, focusing at our national while reaching out more to the global level over the last three years, as evident in our contributions to IUHPE, contributions that are mutually beneficial for Aotearoa New Zealand and the world health promotion community.

As shown in the auditor's report, HPF is in a very strong and healthy financial position and continues its true commitment to Te Tiriti o Waitangi and building leadership and relationships both nationally and internationally.

Finally, I really want to acknowledge Sione, his leadership team and staff of HPF for their commitment, their crazy awesome vibe as a team and their resilience that keeps shining through. Emma as always thank you for keeping us in line and supporting the board you are amazing. I thank my fellow board members for their time and dedication to serve this organisation while they do what they do in their own places of work, and I look forward to our ongoing work with you in the near future.

No reira, tēna koutou, tēna koutou, tēna tātou katoa.



Mark Simiona
Chairperson



2022 – 2023 Executive Director's Annual Report with 10-year Highlights

Health Promotion Forum of NZ Annual General Meeting

November 16, 2023

Introduction:

Considerable progress was made in the period 2022-2023. It builds on our collective effort of the past 10 years and beyond.

This report focuses on highlights of the past 12 months, reflecting strategic milestones that were systematically set and achieved since 2012-2013.

These achievements were to lead and build the collective capacity of the public health workforce, through health promotion, to address the wellbeing of our human family and the wellbeing of our home planet, focusing on the national level, and reaching the global, while impacting on the local for the benefits of Aotearoa New Zealand and the world.

The primary aims of the Health Promotion Forum of NZ (HPF) are to:

- Lead and collaborate in the sector
- Build the workforce and sector
- Educate and inform the workforce and sector
- Sustain HPF
- Guided by Te Tiriti o Waitangi and the Ottawa Charter

Areas of growth from 2022- 2023 were to:

Lead and collaborate

HPF is increasingly being recognised at the international and national levels for its contributions to the International Union for Health Promotion and Education (IUHPE), the World Health Organization (WHO) and the Planetary Health Alliance (PHA).

We also contributed to the WHO on the Geneva Charter for Well-being and various other conferences to address the wellbeing of the planet and humanity.

On the national level we contributed to NZ public health promotion collective leadership.

Build the sector and workforce

HPF continues to

- build the health promotion sector and workforce with the establishment of the National Accreditation Organisation (NAO) to register health promotion practitioners. The NAO will assess and formally acknowledge health promoters who will register – for their professional integrity and ongoing development - while the wellbeing and safety of the community is ensured
- offer courses and webinars:
- support health providers and other stakeholders

Communicate and educate

Provided public health infrastructure

Disseminated knowledge and health information

Sustain HPF

HPF was kept financially and organisationally sustainable, especially with the move to a full virtual office on November 1, 2022, enhancing effectiveness and environmental, physical, and economic wellbeing.

Outcomes

- Co-leadership and contributor in global health promotion, and planetary health through health promotion
- Competent, informed workforce and providers
- Full virtual office
- Sustainable HPF

Ten-year timeline of HPF's achievements from 2012- 2023 to 2022-2023:

2012 - NZ Health Promotion Competencies (NZHP Comps) established

2013 – HPF joined IUHPE regional leadership

2014 - HPF co-hosted first population health congress

2016 - HPF joined IUHPE global board

- HPF won bid for IUHPE 2019 world conference on health promotion

2019 – HPF co-hosted IUHPE World Health Promotion Conference in Aotearoa New Zealand, where the Rotorua Legacy Statements were released

2020 – IUHPE and HPF established the Global Working Group on Waiora Planetary Health and Human Wellbeing to lead the implementation of the Rotorua Legacy Statements

2021 - The Rotorua World Health Promotion Conference Legacy Statements contributed to 2021-2026 IUHPE strategic direction, and the WHO Geneva Charter for Well-being (2021),

and others led by the IUHPE-HPF Global Working Group (GWG) on Waiora Planetary Health and Human Wellbeing

2022 - HPF co-leads IUHPE, collaborates with the WHO on implementing the Geneva Charter for Wellbeing. HPF moved to a full virtual office.

2023 - HPF establishes the National Accreditation Organisation (NAO) for New Zealand.

- IUHPE Position Statement on Planetary Health and Indigenous Knowledge launched.
- HPF contributes to the inaugural WHO Summit on Traditional Medicine in Gandhinagar, Gujarat, India from August 17-18, 2023.

How did we get here? By talking, working, and walking together:

Effective leadership

- Vision and foresight of the Board
- Effective, collaborative leadership and management by Ops team, members & partners
- Maintaining integrity, equity, justice love and unity
- Wise scoping of global and national trends and changes
- Intelligent use of technology

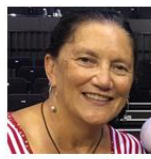
Grounded on values

- Embedded vision, goals and plans in principles and values of constitution based on Te Tiriti o Waitangi and Ottawa Charter
- Living and applying the principles in decisions, actions, and work relationship

Meet our team: HPF Board



Mark Simiona
Chairperson



Fay Selby-Law
Deputy Chair and Te Komiti
Maori Chair



Grace Wong
Treasurer



Te Rukutia Tongaawhikau
Secretary



Dr Karyn MacLennan
Member



Karen Billings-Jensen
Member



Jasmine Graham
Member



Sharon Kennedy-Muru
Member



The Ven. Richard Rangī Wallace
Kaumatua

Meet our team: Operations



Sione Tu'itahi
Executive Director



Leanne Eruera
Deputy ED – Corporate
Services



Dr Viliami Puloka
Deputy ED – Health
Promotion



Mereana Te Pere
Māori Health Promotion
Strategist



Sunila Mani
Business Manager



Emma Frost
Administrator



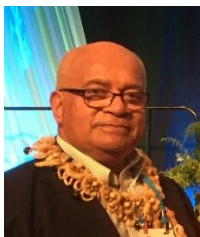
Lavinia Ngatoko
Communications Advisor

Conclusion:

We build on the past achievements and wisdom of our ancestors, strengthened by the challenges of the present, and inspired by the hope and dream of our grandchildren, to create a better and sustainable future of material and spiritual prosperity and wellbeing for our human family, and our planet ... if we do the right thing, for the right reasons, with the right mind and spirit, the right outcomes will come.

HPF has been serving Aotearoa since 1988, responding to evolving needs of Aotearoa, while contributing to the ongoing advancement of health promotion at the international level.

We are as dedicated as when we started some 35 years ago. We look forward to serving our country and the world in the next 35 years.



Sione Tu'itahi
Executive Director

Health Promotion Forum of New Zealand Incorporated

Statement of Financial Position

"What the entity owns?" and "What the entity owes?"

As at
30 June 2023

	Note	Actual This Year \$	Actual Last Year \$
Assets			
Current Assets	3		
Bank accounts and cash		574,782	586,505
Debtors and prepayments		181,199	63,833
Other current assets		559	249
Total Current Assets		756,540	650,587
Non-Current Assets	4		
Property, plant and equipment		17,405	9,052
Total Non-Current Assets		17,405	9,052
Total Assets		773,945	659,639
Liabilities			
Current Liabilities	3		
Creditors and accrued expenses		104,772	65,328
Employee costs payable		31,332	34,477
Other current liabilities		9,801	9,202
Total Current Liabilities		145,905	109,007
Total Liabilities		145,905	109,007
Total Assets less Total Liabilities (Net Assets)		628,040	550,632
Accumulated Funds	5		
Capital contributed by owners or members		-	-
Accumulated surpluses or (deficits)		523,040	445,632
Reserves		105,000	105,000
Total Accumulated Funds		628,040	550,632

Chairman:

Date:

01/11/2023

Treasurer:

Date: 01/11/2023



INDEPENDENT AUDITOR'S REPORT

To MEMBERS of the HEALTH PROMOTION FORUM OF NEW ZEALAND INCORPORATED

Report on the Performance Report

Opinion

We have audited the performance report of the HEALTH PROMOTION FORUM OF NEW ZEALAND INCORPORATED ("the SOCIETY") on pages 1 to 13, which comprises, the entity information, statement of service performance, the statement of financial performance, statement of cash flows for the year then ended 30 June 2023, the statement of financial position as at 30 June 2023, and the statement of accounting policies and other explanatory information.

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the performance report on pages 1 to 13 presents fairly, in all material respects:
 - the entity information for the year then ended;
 - the service performance, for the year ended; and
 - the financial position of the SOCIETY as at 30 June 2023 and of its financial performance and cash flows for the year then ended;

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) [PBE-SFR-A-NFP] issued by the NZ Accounting Standards Board.

Basis for Opinion

We conducted our audit of the statement of financial performance, statement of financial position, Statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described below in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of the organization in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. Other than in our capacity as auditor we have no other relationship with, or interests in the SOCIETY.

Governance Boards' Responsibility for the Performance Report

The governance board ("the Board") is responsible for:

- a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable, and understandable, to report in the statement of service performance;
- b) the preparation and fair presentation of the performance report which comprises:
 - the entity information;
 - the statement of service performance; and
 - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with PBE-SFR-A-NFP issued by the NZ Accounting Standards Board, and
- (c) for such internal control as the Board determines is necessary to enable the preparation of a performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Board is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board either intends to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will not always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report. As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised), we exercise professional judgement and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable, and understandable.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Restriction on responsibility

This report is made solely to the members as a body. Our audit work has been undertaken so that we might state to the members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members as a body, for our audit work, for this report, or for the opinions we have formed.

AUDIT INTEGRITY

Audit Integrity Ltd
Chartered Accountants
East Tamaki, Auckland
2 November 2023