



Health Promotion Forum of New Zealand Runanga Whakapiki Ake i te Hauora o Aotearoa

Who can verify your identification (ID) documents

You will need to send **verified copies** of your identification documentation to support your application. Manukau Institute of Technology (MIT) requires verified copies under the Education Act 1989. You can scan and email your verified ID to hpf@hauora.co.nz.

DO NOT SEND ORIGINAL DOCUMENTS

Verified copies of your ID must be made by a person listed in New Zealand's Oaths and Declarations Act 1957, for example, a Justice of the Peace; Minister; lawyer or equivalent.

Please see the full list of authorised persons from the Act below:

- (a) a person enrolled as a barrister and solicitor of the High Court; or
- (b) a Justice of the Peace; or
- (c) a notary public; or
- (ca) the Registrar or a Deputy Registrar of the Supreme Court; or
- (d) the Registrar or a Deputy Registrar of the Court of Appeal; or
- (e) a Registrar or Deputy Registrar of the High Court or the District Court; or
- (ea) a Registrar (including the Chief Registrar) or Deputy Registrar of the Māori Land Court; or
- (f) some other person authorised by law to administer an oath; or
- (g) a member of Parliament; or
- (h) a person who—
 - (i) is a fellow of the body (incorporated under the [Incorporated Societies Act 1908](#)) that, immediately before the commencement of the [Oaths and Declarations Amendment Act 2001](#), was called the New Zealand Institute of Legal Executives; and
 - (ii) is acting in the employment of the holder of a practising certificate as a barrister and solicitor of the High Court; or
 - (i) an employee of the New Zealand Transport Agency, authorised for that purpose (by name, or as the holder for the time being of a specified office or title) by the Minister of Justice by notice in the *Gazette*; or

(ia) an employee of Public Trust constituted under the [Public Trust Act 2001](#), authorised for that purpose (by name, or as the holder for the time being of a specified office or title) by the Minister of Justice by notice in the *Gazette*; or

(j) an officer in the service of the Crown, or of a local authority within the meaning of the [Local Government Act 2002](#), authorised for that purpose (by name, or as the holder for the time being of a specified office or title) by the Minister of Justice by notice in the *Gazette*.

Finding a Justice of the Peace (JP)

There are JP service desks available several times per week in some locations – check with your local library to see whether these services are available to you.

You can also search for a JP near you on this [website](#) by entering your suburb. JP services are free.